



Jackson

community foundation™

For **good.** For **ever.**®

Teachers Fund Grant Application

Applications must be at our office by 5pm on July 7th of each year. (If the due date falls on a weekend, the application is due on the first business day following that weekend.)

Name of Applicant(s) _____

School Name _____

School Mailing
Address _____

One Contact Person _____

Contact's Phone _____

Contact's Summer
Email _____

Contact's Summer Address _____

Proposal's Title _____

Amount Requested _____ Will you accept partial funding? _____

The following information must be provided with your grant proposal:

1. The creative and innovative elements of your proposal.
2. Your project's implementation process, activities, need and anticipated outcomes.
3. The educational impact and benefits to applicant, student, school and community (proposal's goals and objectives), based upon documented research.
4. A specific evaluation plan of your stated goals and objectives.
5. If your grant is an ongoing program or activity, how will funding be secured for continuation?
6. A *detailed* budget that includes in-kind contributions and/or matching funds.
7. Letters of support from your building administrator and superintendent.
8. In less than 100 words summarize your proposal (label "Summary"). If funded, this will be used for media releases, etc.

IMPORTANT REMINDERS!

- Submit *twenty-five stapled* copies of the completed application form and your grant proposal to the Jackson Community Foundation by 5pm on July 7th.
- **DO NOT USE** folders, binders, photography or videotapes.