



JCF COMMITTEE DESCRIPTIONS

ASSET DEVELOPMENT COMMITTEE:

The Asset Development Committee serves as a resource to keep the board informed and accountable relative to the expectations approved by the Board of Trustees in the annual Asset Development Plan. Assets include monetary and financial assets, brand capital, and human capital related to ambassadors, donors, and other stakeholders. Each member will bring asset development and community awareness related skills to the committee. The committee meets quarterly on the second Wednesday from 12:00 – 1:30 PM. The meetings are scheduled for May 10, August 9th, and December 13th, 2023.

AUDIT COMMITTEE:

The Audit Committee oversees proper external review of the Jackson Community Foundation's audited financial statements, as well as the organization's risk management to include monitoring the internal control environment. Each member will be free of any relationship that, in the opinion of the committee and/or the Board of Trustees, would interfere with his or her individual exercise of independent judgment and uphold our value of transparency for our community. The committee meets quarterly on the second Tuesday from 12:00 – 1:30 PM. The next meetings are scheduled for June 6, September 12th, and December 12th, 2023.

BOARD DEVELOPMENT COMMITTEE:

The Board Development Committee develops the pool of potential community members that reflects our community and a commitment to our values to participate on board committees. It recommends community committee members identified through an open application and interview process to serve on committees, to serve as trustees, and recommends 2nd and 3rd terms for trustees in good standing. Each member will bring community knowledge and relationships skills to the committee and uphold our values of embracing diversity and inclusion and advancing equity in our community. The committee meets quarterly on the first Monday from 4:00 – 5:30 PM. The next meetings are scheduled for May 1st, August 7th, and November 6th, 2023.

FINANCE COMMITTEE:

The Finance Committee provides investment and accounting oversight of the Jackson Community Foundation including the proper review of the investment portfolio, the investment advisors, the accounting reports, and underlying transactions. The Committee also serves as a resource to management related to training, board understanding of the related financial information, and assists the management with budgeting and forecasting. It reviews and monitors adherence to the investment and accounting policies and procedures. Each member shall bring finance or accounting related skills to the committee. The committee meets quarterly usually on the second Thursday from 12:00 – 1:30 PM. The next meetings are scheduled for August 3rd and October 19th, 2023.

GRANT COMMITTEE:

The Grant Committee is responsible for reviewing unrestricted, competitive grant applications thoroughly and making funding recommendations to the Board of Trustees. Each member shall bring their knowledge of community needs and budget review skills to the committee. The committee meets quarterly on Thursdays from 12:00 – 1:30 PM. The next meetings are scheduled for May 10th, June 29th (2hrs), October 12th (2hrs), and December 7th, 2023.

SCHOLARSHIP REVIEWER:

Scholarship Reviewers are a diverse group of community members responsible for reviewing scholarship applications, scoring applicants according to the criteria for each particular scholarship and making recommendations to the Board of Trustees. Scholarship application reviews take place in March and April of each year.

YOUTH ADVISORY COMMITTEE:

Youth Advisory Committee (YAC) is a diverse group of students uniting youth voices from across the county and using their time and resources to better the lives of youth in Jackson County. To do this, YAC will take part in community service projects, fund grant requests, and participate in an array of philanthropic activities. The committee meets every other Monday during the school year from 6:00 – 8:00 PM.